

PAN FOR NON- RESIDENT INDIVIDUAL

1. Form 49AA has to be filled and submitted along with below mentioned documents/details-
 - i. PAN Form-49AA - 2 passport size photographs (with white background) to be pasted on top of the Form (within the two boxes at the left and right hand side upper corner of the enclosed form)
 - ii. Form to be signed - across the photograph on the top on left hand side photo box, to be signed below the photo within box on right hand side and at the bottom of the form within the box given on page 3. **Total 3 signatures**
 - iii. Copy of Passport
 - iv. Copy of bank statement for proof of address not older than one month (This is mandatory)
 - v. Copy of OCI Card/PIO Card, if available.
 - vi. Source of Income
 - vii. Mobile number and email id to be updated in PAN
 - viii. Father's full name

Note:

- Documents mentioned at point No. 3 & 4 needs to be apostilled in the Home Country which is UK.
- If copy of OCI Card or PIO Card is available, then documents mentioned at point number 3 & 4 need not to be apostilled, self-attested copies will be sufficient.
- Use only **BLACK Ink** for signing the Form. Please do not fill the form.
- If PAN is applied if the applicant is present in India, documents need not to be apostilled. In this case, Self-attested copy of arrival stamp in India is required.

The PAN Card can be delivered in India as well through authorised representative in India.

For this any person in India (citizen of India) can be added as an authorised representative and PAN Card will be delivered at his/her address.

Please note that in case the PAN is to be received in India, then we would need the Contact Number, Email Id and self-attested copies of PAN Card & Aadhar Card of the authorised representative, in addition to the documents of the applicant.

PAN FOR COMPANY INCORPORATED OUTSIDE INDIA (NON-INDIVIDUAL)

1. Form 49AA has to be filled and submitted along with below mentioned documents/details-
 - i. Copy of Certificate of Incorporation.
 - ii. Copy of Bank statement in the name of Company as a proof of address not older than one month.
 - iii. Form to be signed on the top within the box (Top Right side below photo box), across the photograph box (Top left photo box) and within the box at the bottom right of the Form on page 3 **(No photograph to be pasted on the Form in case of Company)**.
 - iv. Email Id & Contact number to be filled in the Form.

** In general the PAN Card will be delivered at the address of Company (outside India). However, it can be delivered in India as well through authorised representative in India.*

For this any person in India (citizen of India) can be added as an authorised representative and PAN Card will be delivered at his/her address.

Please note that for this Contact Number, Email Id and self attested copies of PAN Card & Aadhar Card of the authorised representative will be needed in addition to the documents of the Company.

Note:

1. Only BLACK ink to be used for signing or filling the Form.
2. Copy of Certificate of Incorporation and Bank statement must be apostilled in Home Country.
3. Form must be duly signed and stamped by any one Director of the Company.